


# SHIPPERS LETTER OF INSTRUCTION

NAME & ADDRESS OF SHIPPER  TEL NBR: _____ FAX NBR: _____ CONSIGNEES NAME & ADDRESS  TEL NBR: _____ FAX NBR: _____		  <b>PERTH – HEAD OFFICE</b> T. +61 8 9477 0999 F. +61 8 9477 0900  <b>BRISBANE</b> T. +61 7 3121 1700 F. +61 7 3121 1777  E-mail: <a href="mailto:intl@sadleirs.com.au">intl@sadleirs.com.au</a>	
NOTIFY PARTY		SPECIAL INSTRUCTIONS/MARKS  TERMS OF SALE: CIF/FOB/EX WORKS	
AIRPORT / SEAPORT OF DESTINATION		DECLARED VALUE FOR CUSTOMS	
FREIGHT CHARGES (please tick) PREPAID <input type="checkbox"/> COLLECT <input type="checkbox"/>		HANDLING/CARTAGE CHARGES(please tick) PREPAID <input type="checkbox"/> COLLECT <input type="checkbox"/>	
HAVE YOU ARRANGED INSURANCE? YES <input type="checkbox"/> NO <input type="checkbox"/>			
N.B LIMITED 'CHARGES COLLECT' AVAILABLE. PLEASE CHECK PRIOR TO DESPATCH			
DANGEROUS GOODS (please tick) YES <input type="checkbox"/> NO <input type="checkbox"/>  IF YES, PLEASE ENSURE DANGEROUS GOODS CERTIFICATE IS ATTACHED IN DUPLICATE		CUSTOMS EXPORT CLEARANCE NUMBER TO BE OBTAINED BY: (please tick) AGENT <input type="checkbox"/> SHIPPER <input type="checkbox"/>  <b>AIRFREIGHT</b> <input type="checkbox"/> <b>SEAFREIGHT</b> <input type="checkbox"/>	
ALL BUSINESS UNDERTAKEN IS SUBJECT TO OUR STANDARD TRADING CONDITIONS			
NO OF PIECES	WEIGHT	DIMENSIONS	FULL DESCRIPTION OF GOODS
			PLEASE ENSURE YOUR EXPORT INVOICE IS ATTACHED.
I HEREBY CERTIFY THAT THE CONTENTS OF THIS CONSIGNMENT HAVE BEEN PROPERLY DECLARED AND THAT IT DOES NOT CONTAIN ANY EXPLOSIVE OR INCENDIARY DEVICE OR DANGEROUS GOODS CLASSIFIED ACCORDING TO THE IATA DANGEROUS GOODS REGULATIONS.			
YOU ARE HEREBY AUTHORISED UPON RECEIPT OF THIS CONSIGNMENT DESCRIBED ABOVE, TO PREPARE YOUR WAYBILL ON OUR BEHALF AND DESPATCH SAME IN ACCORDANCE WITH YOUR CONDITIONS OF CONTRACT. THE SHIPPER UNDERTAKES TO PAY ALL FREIGHT, CARRIAGE AND DUTIES, WHICH CANNOT BE COLLECTED, WHERE APPLICABLE FROM THE CONSIGNEE.			
SIGNED:		PRINT NAME:	
		DATE:	